Sociology Advising Syllabus

Director of Undergraduate Studies/ Advisor: Dr. Nicole Holtzclaw-Stone
Academic Advisor: Tiara Marshall

Hours:
Walk in hours are posted on the Advising Office Door and on the Sociology Website: www.sociology.illinois.edu

To make an appointment: contact Dr. Holtzclaw-Stone or Tiara Marshall – soc-advising@illinois.edu

3070 Lincoln Hall
217-333-4903

Mission Statement
Advising is a collaborative relationship between the student and advisor based on mutual respect in an environment that promotes personal growth and learning. It is a dynamic relationship in which both parties play an active role in shaping the student’s educational experience here at the University of Illinois.

Required Materials and Resources:
www.sociology.illinois.edu – UIUC Sociology Department website
https://apps.uillinois.edu/self-service/ -- UIUC Enterprise
www.las.illinois.edu – College of LAS website
http://www.registrar.illinois.edu/registration/deadlines.html -- Academic Deadlines
Advising folder

Student Responsibilities
• Maintain a folder with advising materials and bring it to advising appointments
• Learn/understand how to access and interpret the degree audit system (DARS)
• Come prepared to your advising sessions
• Ask questions!
• Know the Sociology Department requirements
• Know the General Education requirements

Advisor Responsibilities
• Foster an environment of mutual trust and respect to allow for a collaborative advising session
• Assist students in understanding the purpose of a Liberal Arts education and its impact on their lives and personal goals
• Assist students in making decisions and taking responsibility for their educational plans and accomplishments
• Understand and effectively communicate Sociology and General Education requirements, academic policies and procedures
• Refer students to campus resources when appropriate
• Maintain confidentiality following FERPA regulations